

Birdville High School Theater Arts Booster Club

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Board of Directors Meeting

May 31, 2008

Opening:

The meeting of the BHS Theater Arts Booster Club Board was called to order at 11:50 AM on May 31, 2008 by Mary Kelly.

Present:

Mary Kelly – President; Lynn Matherly – Secretary; Jim Spofford – Treasurer; Kathy Ivey and Kathy Rose – Fundraising; Pam Spofford, Tech Liaison; and Chris Williamson – BHS Theater Director.

Not Attending: Val Carpenter – Vice President;
Tammie and Wayne Busby - Fundraising

A. Old Business

Introductions: New Board members

Treasurer's Report/Banquet Report: (see attached Treasurer's Report, Banquet Report)

Still have scholarship checks to issue. Will put out a final report by end of the month.

B. New Business

Mary Kelly welcomed everyone to the meeting. She wanted to let the Board know that her style is a "hands on" working manager. Her belief is everyone on the Board is a fundraiser, cheerleader, volunteer, etc.

Mary next discussed the roles of Board members. Handout provided. All new members were provided a copy of the by-laws. These are also available on the Theatre web page.

Brief discussion of 2008-2009 Theater Arts calendar and possible timing of activities.

- Lynn asked Chris about possibility of getting mailing list of students enrolled in program again this summer to send letters to advise parents about the program, Director's vision and plans, Booster Club purpose and activities. Chris believes this is possible and he should have a complete list after student registration. However, he will try to get a preliminary list before that. The mailing(s) could include additional information on Booster Club membership drive, volunteer needs and opportunities, etc. as we did in August of 2007.

Discussion of early solicitation of previous year's Golden Patron Members for FY 2008-2009 membership. Mary Kelly stated she would talk with Val Carpenter as this is typically a VP role..

A discussion of potential fundraising options were discussed. It was decided that Mary would ask Jason Wells about the possibility of BHS Theatre having Chick-Fil-A chicken biscuits on Tuesday and Thursday mornings (the off mornings from Project Celebration.)

- Phyllis Scott advised Mary that this was possible and we need to make arrangements for parents/volunteers to sell biscuits on Tuesday and Thursday mornings.

Discussion of possibility of adding PayPal option to the web site for ticket sales discussed. Jim Spofford to check?

First General Meeting scheduled for September 16, 2008. Will discuss meeting logistics next meeting.

Lynn wants to remind everyone that the Theatre Web site will have all forms, calendar updates, and other information as received. We need to make sure students and parents are aware of the site as a communications tool. www.bhstheatre.wordpress.com

C. Open Issues

Determine timing for next meeting to arrange logistics for General Meeting September, 16, 2008(Early August?).

D. Agenda for Next Meeting

Must decide when to start Membership Drive, what is needed and by what date/time in order to have everything needed by start of drive.

Booster Club General Meeting, September 16, 2008. Ensure all materials are obtained.

Recommendations for additional agenda items should be forwarded to bhstheaterboosters@sbcglobal.net

Adjournment:

Meeting was adjourned at 1:15PM.

Minutes submitted by:

Lynn Matherly