

Birdville High School Theatre Arts Booster Club

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Board of Directors Meeting

June 16, 2009

Opening:

The meeting of the BHS Theatre Arts Booster Club Board was called to order at 7:00 PM by Gena Foster.

Present:

Mary Kelly – Former President; Gena Foster – President; Lynn Matherly – Vice President; Alice Sargent – Secretary; Jim Spofford – Former Treasurer; Pam Spofford - Tech Liaison; Julie Stewart – Fundraising; Robbin McKinney – Hospitality Coordinator; and Chris Williamson – BHS Theatre Director.

Not Attending: Troy Morrison – Treasurer
 Gay Lynn Morrison – Student Liaison

B. New Business

Mary Kelly handed over all of her materials to Gena Foster. Gena discussed the roles of all Board Members. Handout provided. Mary suggested that year end be June 30th.

Discussions about:

- Fundraising – Chick-Fil-A again, Cookies and pretzels if everyone agrees, Texas Rangers movie card, Flowers, Star Messages (letting the kids make them), Raffle at the Musical (must follow BISD rules for raffle).
- Students will run the concessions at the shows with at least one adult supervising.
- T-shirts for parents.
- Hospitality – no home-made treats, having a soup day, on Opening Night having a reception with cake. Robbin working with the student liaison – Gay Lynn.
- Gay Lynn offered her house for any party.
- Having big items at this year's raffle.

The BHS Theatre calendar is on line and posted by Lynn. You can access through any theatre Web page.

Banquet is already booked for second Friday of May 2010.

First General Meeting scheduled for September 3, 2009, at 7 PM. Discussed having meetings in the Theatre with a more social atmosphere. Goal is to get the parents more involved, and giving them a tour of the theatre.

Chris discussed his objectives for the upcoming year.

- The possibility of getting a new teacher
- Having more classroom time
- Better communication between officers and students.

Lynn wants to remind everyone that the Theatre Web site will have all forms, calendar updates, and other information as received. We need to make sure students and parents are aware of the site as a communications tool. www.bhstheatre.wordpress.com & www.birdvilehighschooltheatre.org

Need to have a Board meeting in July and an email will be sent out with 2-3 dates possible for meeting.

Lynn passed out Booster Club Membership form to everyone. Talked about sending out a mailing, plus 1 message a week to all kids parents just to keep them posted.

Advertising

Lynn discussed the different membership prices: \$20 if paid by Aug. 1; \$25 if paid by Sept. 30; and \$30 if paid by Oct. 1.

Has a list of advertisers for programs.

Has a list of incoming parents and wants to send out a form and letter for Booster Club membership, Will send out a second mailing with date of first meeting before school starts.

Needs advanced tech students mailing list.

When is meet the teacher night?

Lynn had set up two web pages, 1 official and 1 blog, Facebook and Twitter.

We need to think of a company name.

Jim discussed the budget.

- \$5000 was added bringing total of \$13,691.
- Subtracting \$2,325 for CD's for scholarships bringing the grand total of the available budget to \$11,366.

The following budget items were discussed, voted, and approved by the Board:

- Purchase of CHARMS: Gena discussed the CHARMS computer data base. \$250 pays for the first year, and the school district will pay every year after that.

- Purchase of locking file cabinets for the Booster Club storage closet and shelves. \$50 was suggested and approved for this expense.
- \$700 to purchase a safe for the Director's office.
- \$100 renewal fee for www.birdvillehighschooltheatre.org Web site.
- \$600 for Vector Works technical design software. .
- \$300 for theatre director to purchase new books of plays and monologues for program.
- \$120 to purchase new coolers to store breakfast biscuits for Chick-Fil-A sales.
- Establish a Pay Pal account to link to Web sites to purchase tickets, and for parents to pay fees online through CHARMS.
- Additional funds for Director to use for any needed purchases over summer.

Other information:

Casa Manana staff will come over the summer to work with the director and students to fix the lights and other technical items.

Pam will maintain possession of the key to the Booster Club freezer located in the hallway concession stand.

C. Open Issues

Julie suggested an Applebee's pancake fundraising breakfast from 8-10 on any Saturday of the year. Students will sell tickets.

Sell tickets for a Starlight dinner in the FAAC that can be catered?

September 3, 2009 General Meeting

Next meeting date and time to be determined.

Adjournment:

Meeting was adjourned at 9:09 PM.

Minutes submitted by:

Alice Sargent